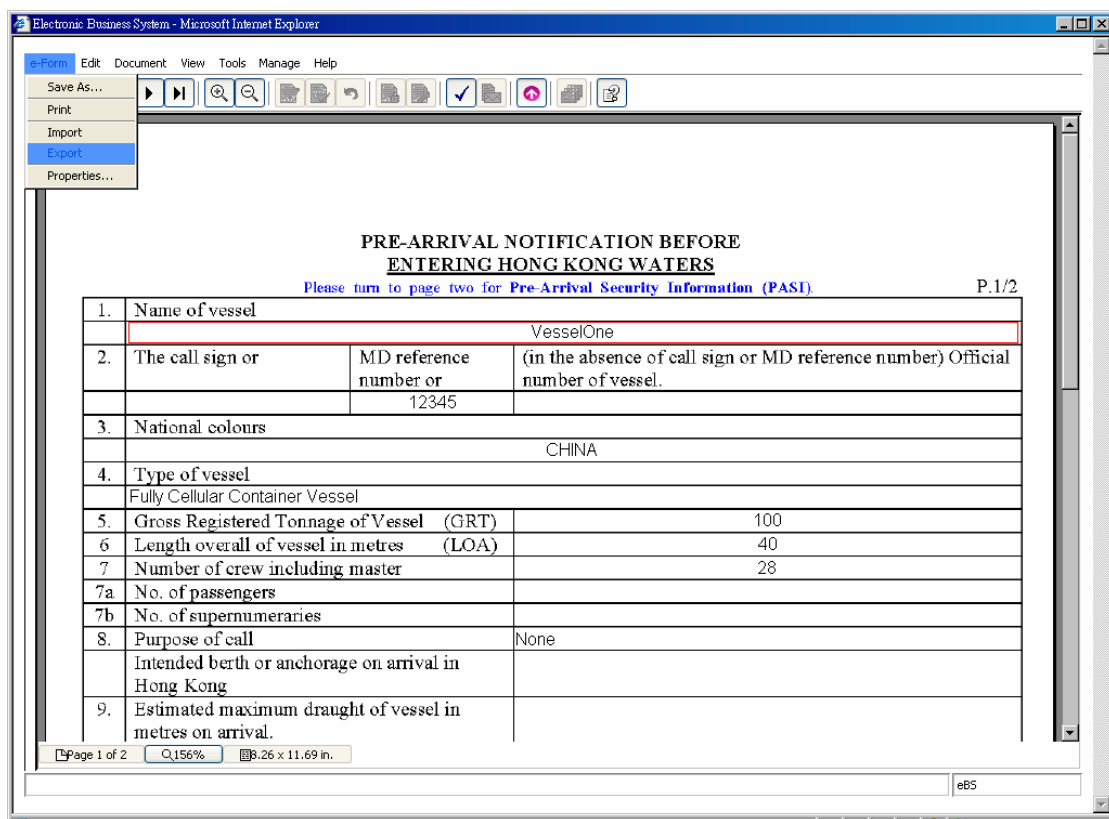


How to save common data of electronic form for future use?

e-Form Filler allows users to export filled data content from an electronic form into a data file. With this file, users can import the data into a blank form with similar form structure. It not only minimizes the effort for re-keying the common data in the form but also eliminates the chance of typing errors.

To export filled data

1. Open an e-Form, fill in data.
2. On the e-Form menu, select Export.

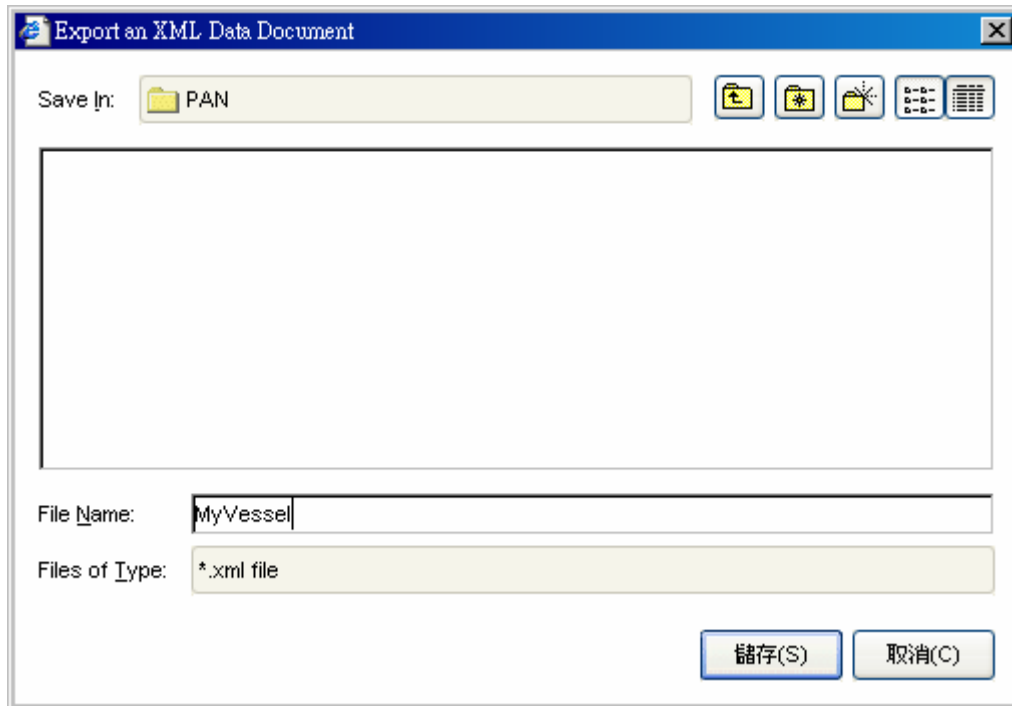


PRE-ARRIVAL NOTIFICATION BEFORE ENTERING HONG KONG WATERS
Please turn to page two for **Pre-Arrival Security Information (PASI)** P.1/2

1.	Name of vessel		
2.	The call sign or MD reference number or	(in the absence of call sign or MD reference number) Official number of vessel.	
3.	National colours		
4.	Type of vessel		
5.	Gross Registered Tonnage of Vessel (GRT)	100	
6.	Length overall of vessel in metres (LOA)	40	
7.	Number of crew including master	28	
7a.	No. of passengers		
7b.	No. of supernumeraries		
8.	Purpose of call		
9.	Intended berth or anchorage on arrival in Hong Kong		
	Estimated maximum draught of vessel in metres on arrival.		

How to save common data of electronic form for future use?

3. Select the saving path and filename for the data file.
4. Click (S)ave to finish, or (C)ancel to abort operation.



How to save common data of electronic form for future use?

To import filled data

1. Open a blank e-Form.
2. Then on the e-Form menu, select Import.

Electronic Business System - Microsoft Internet Explorer

e-Form Edit Document View Tools Manage Help

Save As...
Print
Import
Export
Properties...

**PRE-ARRIVAL NOTIFICATION BEFORE
ENTERING HONG KONG WATERS**

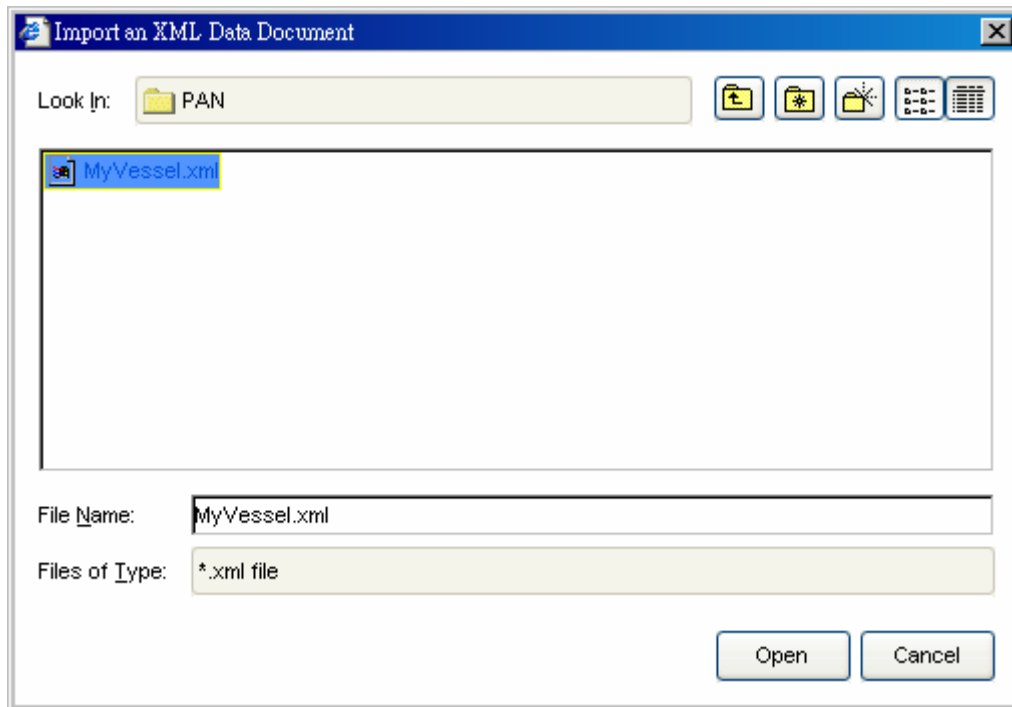
Please turn to page two for **Pre-Arrival Security Information (PASI)** P.1/2

1.	Name of vessel		
2.	The call sign or	MD reference number or	(in the absence of call sign or MD reference number) Official number of vessel.
3.	National colours		
4.	Type of vessel Chemical Carrier/Tanker		
5.	Gross Registered Tonnage of Vessel (GRT)		
6.	Length overall of vessel in metres (LOA)		
7.	Number of crew including master		
7a.	No. of passengers		
7b.	No. of supernumeraries		
8.	Purpose of call	None	
	Intended berth or anchorage on arrival in Hong Kong		
9.	Estimated maximum draught of vessel in metres on arrival.		

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How to save common data of electronic form for future use?

3. Select a data file, which is in XML format, from the dialog box. This file should share similar form structure as the current form (i.e. containing similar set of field IDs).



4. e-Form specific details such as e-Form Filler version, form ID and version, field ID, type, content and data validation result of every input element will be listed in the report dialog. If required, click the checkboxes of the applicable fields to select the values to import.

How to save common data of electronic form for future use?

5. Click OK to import validated data, or Cancel to abort operation.

The screenshot shows a software window titled "REPORT: MyVessel.xml". Inside the window, there is a section for "e-Form Properties" with the following text: "e-Form Properties: eform-filler-version = 2.0", "eform-id = EBS1001", and "eform-version = 1". Below this is a section for "Applicable Fields" which contains a table with columns for selection, ID, Type, Import Values, and Current Values. The table lists various fields such as CALL_SIGN, NATIONAL_COLOR, VESSEL_NAME, GRT, LOA, NO_CREW, MD_REFERENCE, OFFICIAL_NO, VESSEL_TYPE, CALL_PURPOSE, and BERTH. Some fields are checked, indicating they are selected for import. Below the table are two buttons: "Select All" and "Deselect Empty". At the bottom of the window, there is a section for "Non-applicable Fields" with a table that has columns for ID, Type, and Reason, which is currently empty. At the very bottom of the window are two buttons: "OK" and "Cancel".

e-Form Properties: eform-filler-version = 2.0
eform-id = EBS1001
eform-version = 1

Applicable Fields:

	ID	Type	Import Values	Current Values
<input type="checkbox"/>	CALL_SIGN	Text Field		
<input checked="" type="checkbox"/>	NATIONAL_COLOR	Text Field	CHINA	CHINA
<input checked="" type="checkbox"/>	VESSEL_NAME	Text Field	VesselOne	VesselOne
<input checked="" type="checkbox"/>	GRT	Text Field	100	100
<input checked="" type="checkbox"/>	LOA	Text Field	40	40
<input checked="" type="checkbox"/>	NO_CREW	Text Field	28	28
<input checked="" type="checkbox"/>	MD_REFERENCE	Text Field	12345	12345
<input type="checkbox"/>	OFFICIAL_NO	Text Field		
<input checked="" type="checkbox"/>	VESSEL_TYPE	Drop Down List	Fully Cellular Container...	Fully Cellular Container...
<input checked="" type="checkbox"/>	CALL_PURPOSE	Drop Down List	None	None
<input type="checkbox"/>	BERTH	Text Field		

Select All Deselect Empty

Non-applicable Fields:

ID	Type	Reason
----	------	--------

OK Cancel

How to save common data of electronic form for future use?

Electronic Business System - Microsoft Internet Explorer

e-Form Edit Document View Tools Manage Help

PRE-ARRIVAL NOTIFICATION BEFORE
ENTERING HONG KONG WATERS

Please turn to page two for Pre-Arrival Security Information (PASI) P.1/2

1.	Name of vessel		
	VesselOne1		
2.	The call sign or MD reference number or	(in the absence of call sign or MD reference number) Official number of vessel.	
	12345		
3.	National colours		
	CHINA		
4.	Type of vessel		
	Fully Cellular Container Vessel		
5.	Gross Registered Tonnage of Vessel (GRT)		100
6.	Length overall of vessel in metres (LOA)		40
7.	Number of crew including master		28
7a.	No. of passengers		
7b.	No. of supernumeraries		
8.	Purpose of call		None
	Intended berth or anchorage on arrival in Hong Kong		
9.	Estimated maximum draught of vessel in metres on arrival.		

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- End -